

NTPC	LMI	LARA
TITLE	POLICY ON TECHNICAL MANAGEMENT SYSTEM	
REF. NO.	LMI 01-R0/EEMG/OD/GEN/001	

NTPC LIMITED
OPERATION AND MAINTENANCE DOCUMENTATION SYSTEM

LMI 01-R0/EEMG/OD/GEN/001



**POLICY ON TECHNICAL
MANAGEMENT SYSTEM**

All locations are required to comply with this Directive

Approved for Implementation by *S. K. Singh* 30/8/2017
ED(LARA)

Date : 30/08/2017

Enquiries to : HOD(EEMG)

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TECHNICAL MANAGEMENT SYSTEM

1. INTRODUCTION

The existence of sound formal technical management system is a prerequisite to the successful operation of the plant and equipment owned by NTPC.

A comprehensive management system involves defining the policy, setting objectives and establishing methods for monitoring the plant performance and initiating corrective action where deficiencies are identified.

It is important that the policy and objectives of the Company are clearly understood by all the staff within the Company. It is essential therefore, that the policy, objectives and monitoring methods are adequately detailed within the relevant Divisional Formal Documentation Systems.

2. STRUCTURE

The technical management system involves two specific levels of authority, namely: -

a) Divisions

The Divisional Director will amplify, as necessary, the Company Procedures to detail a stratagem in the form of Directives and Guidance Notes that will communicate Company Policy to the General Managers.

In addition, specific Directives and Guidance Notes will also be needed to address specific technical matters and problems identified during power generation.

The Status of Directives will be mandatory and will require authorization by the Divisional Director before issue.

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b) Power Stations

The General Manager at each Power Station will issue instructions containing prescriptive detail which amplify Divisional Documents whilst acknowledging the site-specific nature of these instructions.

The instructions issued by each General Manager will therefore, by definition be site-specific, mandatory documents, which will instruct station staff on station policy.

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Checklist for
Policy on Technical Management System

Description	Y/N	Remarks
Site Specific instructions are issued by General Manager		
These site specific instructions elaborate divisional documents		
Such documents are mandatorily followed		

Do's and Don'ts

Do's

1. The Divisional Director will amplify, as necessary, the Company Procedures to detail a stratagem in the form of Directives and Guidance Notes that will communicate Company Policy to the General Managers.
2. The Status of Directives will be mandatory and will require authorization by the Divisional Director before issue.
3. The General Manager at each Power Station will issue instructions containing prescriptive detail which amplify Divisional Documents whilst acknowledging the site-specific nature of these instructions.
4. The instructions issued by each General Manager will therefore, by definition be site-specific, mandatory documents, which will instruct station staff on station policy.

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